



FOREIGN AFFAIRS MANUAL

VOLUME 6 – General Services

Transmittal Letter: GS-116

Date: October 8, 2003

6 FAM 140

ALLOWABLE TRAVEL AND MISCELLANEOUS EXPENSES

CHANGES

1. **6 FAM 147.2-4, Premium-Class Travel Other than First Class; subparagraph b(7)(b):** Business-class travel is not authorized for home-leave/round-trip PCS travel. NOTE: Effective August 7, 2003, the Department of State expanded the PCS business-class travel authorization to include voluntary separate maintenance allowance (SMA), separation travel, and advance travel of eligible family members (EFMs). This expanded policy does not apply to BBG, USAID, Agriculture and Commerce employees.

2. Revisions since the last update appear in italics. Other than formal titles, the italics will be removed the next time the material is updated. Only current changes will appear in italics. Italics provide a historical record of changes.

3. Under the Foreign Affairs Reform and Restructuring Act of 1998, Public Law 105-277, the functions of the U.S. Information Agency related to International Broadcasting are transferred to the Broadcasting Board of Governors. Accordingly, all provisions of the FAM previously applicable to USIA continue in effect with respect to the BBG until further notice.

4. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

FILING INSTRUCTIONS FOR PAPER COPIES

1. Remove and discard old 6 FAM subchapter 140 (issued under TL:GS-112, 09-23-2003; 37 pages) and replace it with revised 6 FAM subchapter 140 (37 pages).

2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:GS-116, and initial.

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(A/LM/OPS/TTM/TR)